



AGENDA

D.T3.4.3 Study Visit

D.M.2.2 and D.M.3.2 3rd Working and 4th Steering group meeting

12. - 13. 02. 2018

Mid-term review meeting

Location: Modena, address: “Galleria Europa” - Piazza Grande 17 (right beside Town Hall in the middle of the old town centre)

Day 1: 12 th of February 18: 09:00 - 18:00			
Study Visit + 3 rd Working Group meeting and 4 th Steering Group meeting			
9:00	Meet at the ...		
9:00 - 12:30	Study visit		<ul style="list-style-type: none"> Visit of intermodal area located near the train station and at Piazza Dante (quite a central area of the city). Visit of local health authority of Modena (working on mobility management issues and mobility of employees). Modena's Agency of Mobility - aMO - will be involved, since it is involved in activities regarding sustainable trips home-work-home of local companies' employees.
12:30	Lunch break		The lunch is paid by PP7
14:15	Greetings and agenda presentation	LP	<ul style="list-style-type: none"> Agenda presentation, aim of the meeting and some logistics;
14:20	WPT2: Overview and planned actions	PP2	<ul style="list-style-type: none"> Overview WPT2 and training (D.T2.3.2), output factsheet for training - Simona Sváčková (PP2) Planning the D.T2.2.2 (the template, how? and why?) Simona Sváčková (PP2) Travel diary application, Michal Šindelář (PP2)
15:00	WPT3: Overview and planned actions	PP3+PP2	<ul style="list-style-type: none"> Overview Modal split 2: new questionnaire, translation, dissemination, calculation, when and how? - Michal Šindelář (PP2) WMP: progress, approval, LoC - Sabine Luger (PP3) Pilot actions - progress, where we stand? - Sabine Luger (PP3) D.T3.2.22 + D.T3.2.23 - progress - Sabine Luger (PP3)
16:00	Coffee break		
16:15	WPT3: Overview and planned actions	All PPs	<ul style="list-style-type: none"> Campaign actions - presentations of PPs
17:00	WPC: Overview and planned actions	LP	<ul style="list-style-type: none"> Overview Specific events (D.C.6.1, D.C.6.2, D.C.6.5) - Tadeja Bencak (LP)
17:30	WPM: Overview and planned actions	LP	<ul style="list-style-type: none"> Financial progress
18:00	4 th Steering Group meeting	LP	Delays, deviations, mitigation measures

MOVECIT

19:30	Common Dinner		- The meeting point will be communicated after the meeting; The dinner is paid by PP7
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Location: Modena, address: City Council Hall (in the Town Hall) - Piazza Grande 15

Day 2: 13 th of February 18: 9.00 - 13:30		Mid-term review meeting	
09:00	Brief introduction of Town Councillor		
09:15	Introduction to the process	JS	
09:30	WPT1	PP4	<ul style="list-style-type: none"> activities, progress, highlights specific outputs
10:00	WPT2	PP2	<ul style="list-style-type: none"> activities progress, problems, other issues highlights, specific outputs
10:45	Coffee break		The lunch is paid by PP7
11:00	WPT3	PP3	<ul style="list-style-type: none"> activities progress, problems, other issues highlights, specific outputs FUA dimension
12:00	WP Management	LP	<ul style="list-style-type: none"> activities and financial progress, problems, other issues highlights, indicators and target groups achieved Financial issues Quality management
13:00	WP Communication	LP	<ul style="list-style-type: none"> activities progress, problems, other issues, highlights
13:30	Lunch break		